

Commissioners:

JEFF C. WHEELAND
Chairman

ERNEST P. LARSON
Vice Chairman

TONY R. MUSSARE
Secretary



ANN M. GEHRET
*Director of Administration
and Chief Clerk*

N. RANDALL SEES
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**Minutes of the Meeting of
February 7, 2013
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner Wheeland - Present
Commissioner Larson - Present
Commissioner Mussare - Present

Solicitor Sees - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mr. Wheeland convened the Commissioners Meeting 10:02 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Wheeland opened the floor to public comment on agenda items only, and none were received.

Mr. Wheeland recessed the Commissioners' Meeting at 10:13 a.m.

Mr. Wheeland opened the 2013 CDBG 1st Public Hearing. Bill Seigel of SEDA COG presented an overview of the CDBG program. Kristin McLaughlin of SEDA COG discussed the schedule and requirements. She presented those projects that have been submitted for review.

Mr. Wheeland opened the floor to any additional projects, and there were none.

Rachelle Abbott of STEP spoke on behalf of STEP's request. Bill Dorman of the Borough of Picture Rocks spoke on behalf of the borough's request.

Mr. Wheeland closed the public hearing at 10:34.

Mr. Wheeland reconvened the Commissioners' Meeting at 10:35 a.m.

2.0 ACTION ITEMS

- 2.1 APPROVE PSA WITH PETER BURCHANOWSKI. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with Peter Burchanowski, Esq. for special counsel to Collections Office.
- 2.2 APPROVE PSA WITH DELL MARKETING. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with Dell Marketing L.P. for accounting software maintenance.
- 2.3 APPROVE CONTRACT AMENDMENTS WITH CONFLICT ATTORNEYS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved amendment to professional service agreements with the following for conflict attorney services:
Julian Allatt.
Trisha Hoover.
Donald Martino.
Schemery Zicolello.
- 2.4 APPROVE PSA WITH KIDSPEACE. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with KidsPeace for JPO.
- 2.5 APPROVE PSA WITH ALDELPHOI. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with Aldelphoi for JPO.
- 2.6 APPROVE PSA WITH CENTRE COUNTY CORRECTIONAL FACILITY. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with Centre County Correctional Facility for temporary inmate housing on an as needed basis.
- 2.7 APPROVE MOU WITH LYCOMING HOUSING AUTHORITY. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved memorandum of understanding with Lycoming County Housing Authority.
- 2.8 APPROVE AMENDMNET TO PSA WITH LANDSTUDIES, INC. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved amendment to professional service agreement with Landstudies Inc. for floodplain restoration pilot project.
- 2.9 APPROVE MOU WITH THE CITY OF WILLIAMSPORT. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved memorandum of agreement with City of Williamsport, STEP, and Greater Lycoming Habitat for the Brodart Neighborhood project.

Mr. Wheeland recessed the Commissioners' Meeting at 10:53 a.m.

3.0 SALARY BOARD

3.1 CONVENE SALARY BOARD. Controller Rogers was present.
Prothonotary Fedele was present for item 3.3.

3.2 IS - NETWORKING - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (4-0), approved Daniel Zbegner as full time replacement PC Technician - Pay grade 8 - \$18.95/hour effective 2/11/2013.

3.3 PROTHONOTARY - A motion by Mrs. Fedele and seconded by Mr. Larson and passed (5-0), approved Brenda K. Smith as full time Clerk I - Pay grade 2 - \$11.27/hour effective 2/11/2013.

3.4 ADJOURN SALARY BOARD. A motion by Mrs. Rogers and seconded by Mr. Larson and passed (4-0), adjourned the Salary Board at 10:54 a.m.

Mr. Wheeland reconvened the Commissioners' Meeting at 10:54 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 Mya Toon announced that Lycoming County is requesting bids for 2nd quarter food products.

5.2 Sheriff Lusk introduced the new Sheriff Deputies: Martin Forsburg, Michael Caschera, and Cody Lepley. The Sheriff also commented on the relationship with the US Marshalls and Deputy Spiegel's involvement. The Warden DeParlos commented on the positive impact this relationship has.

5.3 The Commissioners recognized David Bressler upon his retirement. Tim Mahoney spoke of his service.

6.0 PUBLIC COMMENT. Mr. Wheeland opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Wheeland announced the next regularly scheduled meeting as a work session on Tuesday, February 12, 2012.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adjourned the Commissioners' Meeting at 10:55 a.m.